



**Village of Rantoul  
Freedom of Information Act  
Annual Compliance Report  
2017**

Prepared By  
**Mike Graham, FOIA Officer  
Village Clerk**

333 S. Tanner Street, Room 102  
Rantoul, IL 61866

**FREEDOM OF INFORMATION FILE AUDIT (2012-2014 )  
VILLAGE OF RANTOUL**

	2015		2016		2017		3-Year Total	
Number of Requests Processed	13		25		31		69	
Number of Requests Approved	12	92%	20	80%	22	70%	54	78%
Number of Requests Denied in Part			2	8%	4	13%	6	8%
Number of Requests Denied in Whole	1	.07%	4	16%	6		12	17%
<i>Basis for Denials</i>								
Requested Record was Exempt								
Compliance would be "Unduly Burdensome"								
Requested Record did not exist/could not be located	1	.07%	6	24%	9	29%	16	
Number of Separate Individual Requestors	13		20		23		56	
Number of Requests from Media								
Number of Requests from Commercial Entities	11	.84%	14	56%	17	54%	42	60%
Number of Requests Asked to be Narrowed					1	3%	1	1%
Number of Extensions Issued			1	4%	1	3%	2	2%
Extensions for Commercial Requests								
Total Copying Fees Assessed	\$0.00		\$0.00		\$0.00		\$0.00	
Fee Waivers Requested								
<i>Requesting Party</i>								
Private Citizen								
Not-for-Profit / Govt. Agency								
Media								
Fee Waivers Granted in Whole								
Fee Waivers Granted in Part								
Fee Waivers Denied								
Average Response Time (in Business Days)	3		3		3		3	
Number of Appeals Processed								
Number of Appeals Granted								
Number of Appeals Denied								
Number of Denials Resulting in Litigation								
Number of FOIA Violation Letters Received from State								

**FOIA REQUESTS PROCESSED IN 2017 THROUGH CLERK'S OFFICE**

	<b>Requestor Type</b>	<b>Responsible Dept.</b>	<b>Request Date</b>	<b>Response Date</b>	<b>Extension Issued</b>	<b>Approved Denied</b>	<b>Respondent</b>	<b>Denial Basis</b>
1	Commercial	Comptroller	1/10/2017	1/17/17	No	Approved	S Brandon	
2	Personal	Public Works/Clerk	1/23/2017	1/30/17	Yes	Approved	P Passarelli	
3	Commercial	Comptroller	1/12/2017	2/6/17	Yes	Approved	S Brandon	
4	Personal	Inspection	1/26/2017	1/31/17	No	Approved	D Silver	
5	Personal	Clerk	2/1/2017	2/8/17	No	Denied	J Fiegenschuh	No records exist
6	Commercial	Police	2/6/2017	2/8/17	No	Approved	M Graham	
7	Commercial	Comptroller	3/22/2017	3/324/17	No	Approved	S Brandon	
8	Commercial	Inspection/PW	3/21/2017	4/4/17	No	Approved	D Silver	
9	Commercial	Clerk	4/5/2017	4/5/17	No	Approved	M Graham	
10	Commercial	Various	4/10/2017	4/11/17	No	Approved	M Graham	
11	Commercial	Utilities	4/10/2017	4/24/17	No	Approved	S Brandon	This was a summons
12	Commercial	Purchasing/HR	5/12/2017	5/15/12	No	Approved	K Johnston	
13	Personal	Human Resources	6/14/2017	6/19/17	No	Denied	M Graham	No records exist
14	Personal	Public Works	6/16/2017	6/19/17	No	Denied	M Graham	No records exist
15	Commercial	Public Works	6/16/2027	6/27/17	Yes	Approved	G Hazel	
16	Commercial	Comptroller	6/29/2017	6/29/17	Yes	Approved	S Brandon	
17	Commercial	Clerk/Inspection	7/11/2017	7/17/17	No	Partial approval	J Gray/D Silver	No records exist
18	Personal	Clerk	8/7/2017	8/7/17	No	Approved	J Gray	
19	Commercial	Comptroller	9/7/2017	9/8/17	No	Approved	S Brandon	
20	Commercial	Comptroller	9/25/2017	9/27/17	No	Denied	S Brandon	No records exist
21	Commercial	Inspection	9/25/2017	10/2/17	No	Partial approval	D Silver	No records exist
22	Personal	Public Works	9/18/2017	10/4/17	Yes	Denied	G Hazel	No records exist
23	Commercial	Public Works	10/6/2017	10/6/17	No	Approved	G Hazel	
24	Commercial	Clerk	10/19/2017	10/19/17	No	Approved	J Gray	
25	Commercial	Building Division	10/25/2017	11/3/17	No	Approved	S Morgan	
26	Commercial	Comptroller	11/9/2017	11/9/17	No	Approved	P Chamber	
27	Commercial	Human Resources	11/8/2017	11/9/17	No	Approved	J Gray	
28	Personal	Accounting/Clerk	11/21/2017	11/27/17	No	Approved	P Chamberlin	
29	Commercial	Inspection	11/28/2017	12/1/17	No	Approved	S Morgan	No records exist
30	Personal	Comptroller	11/27/2017	12/5/17	Yes	Approved	P Chamberlin	
31	Personal	Econ Dev/Comptroller	12/5/2017	2/18/17	Yes	Partial approval	M Graham	No records exist

## **ACKNOWLEDGEMENTS**

Many of the employees and officials of the Village of Rantoul have contributed to the Village's successful compliance with the Freedom of Information Act through their efforts in researching information, compiling data, and preparing reports for timely responses to citizen requests. Without their cooperation and assistance, meeting our legal obligations and philosophical commitment to public access would have been a difficult, if not impossible, task. For these efforts, the Village Clerk's office wishes to gratefully acknowledge the following employees for 2009:

Scot Brandon, *Finance*

Dan Culkin, *Inspection*

Scot Morgan, *Rental Inspection*

Jeffrey Fiegenschuh, *Administration*

Janet Gray, *Administration*

Christopher Huston, *Information Technology*

Valerie Laney, *Rental Inspection*

Mike Loschen, *Community Development*

Scot Morgan, *Rental Inspection*

Brenda Runyon, *Inspection*

Sara Simpkins, *Deputy FOI Officer - Police*

Charlie Smith, *Code Enforcement*

Angie Schultz, *Accounting*

Ken Waters, *Fire*

Jeffrey Wooten, *Deputy FOI Officer – Police*

Greg Hazel, *Public Works*

**BASIC INFORMATION REGARDING THIS REPORT**

**POINT OF CONTACT FOR QUESTIONS OR COMMENTS**

Mike Graham, Freedom of Information Officer  
333 S. Tanner Street, Room 102  
Rantoul, IL 61866  
Telephone: (217) 892-9250  
Facsimile: (217) 893-9230  
Email: [mpgraham@earthlink.net](mailto:mpgraham@earthlink.net)

Janet Gray, Deputy Freedom of Information Officer  
333 S. Tanner Street, Room 102  
Rantoul, IL 61866  
Telephone: (217) 892-6802  
Facsimile: (217) 892-5501  
Email: [jgray@village.rantoul.il.us](mailto:jgray@village.rantoul.il.us)

**TO OBTAIN A COPY OF THIS REPORT, SEND REQUEST TO:**

Office of the Village Clerk  
Village of Rantoul  
333 S. Tanner Street  
Rantoul, IL 61866

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[www.village.rantoul.il.us](http://www.village.rantoul.il.us)



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