



**Rantoul Village Board of Trustees
Regular Study Session**

January 3, 2017

Order of Business

Board Packet Page(s)

- 1. Call to Order – Mayor Smith**
Roll Call
- 2. Public Participation**
Citizens wishing to address the Village Board with respect to any item of business listed upon the agenda or any matter not appearing on the agenda are asked to complete a public participation form and submit it to the Village Clerk prior to the meeting. Comments will be limited to three minutes for each speaker.
- 3. Items from the Mayor**
- 4. Items from Trustees**
- 5. Items from the Clerk**
- 6. Items for the Consent Agenda**
 - A) Approval of Minutes, Regular Study Session, December 6, 2016
 - B) Approval of Minutes, Regular Board Meeting, December 13, 2016
 - C) Approval of Bills and Monthly Financial Reports
- 7. Administrator Report**
 - A) Amend Personnel Code – Sick Leave Policy 1
- 8. Items from Police Department**
 - A) Crime Free Housing presentation
- 9. Items from Public Works**
 - A) Repairs at Jackson Hall 2-8
- 10. Items from Community Development**
- 11. Items from Counsel**
- 12. Adjournment**

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE 1 OF 1

ITEM: Sick Leave Policy	DEPARTMENT: Administration
AGENDA SECTION:	AMOUNT: NA
ATTACHMENTS: <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER (See Summary Highlights) <input type="checkbox"/> SUPPORTING DOCUMENTS	DATE: 01/03/2017
<p>SUMMARY HIGHLIGHTS:</p> <p>I recently learned through the IML that the legislature adopted HB 6162 concerning sick leave. This new law takes effect January 1, 2017 and creates the Employee Sick Leave Act to provide that employees may use personal sick leave benefits provided by the employer for absences due to illness, injury or medical appointment of the employee's child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury.</p> <p>Recently the board approved changes to the village sick leave policy to include grandchildren, but we did not include grandparents and siblings. Due to this new statute, the village needs to update its sick leave policy to include grandparents and siblings. This will go into effect immediately.</p>	
<p>RECOMMENDED ACTION: I recommend approving the ordinance amending the personal code to mirror language contained in the Employee Sick Leave Act</p>	
DEPARTMENT HEAD APPROVAL:	VILLAGE ADMINISTRATOR: Jeffrey Fiegenschuh, Administrator

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE <u> </u> OF <u> </u>
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ITEM: Jackson Hall (Building 96) Repair	DEPARTMENT: Public Works
AGENDA SECTION:	AMOUNT: \$29,905.91 - Base Bid <u>\$ 1,500.00 - Contingency</u> \$31,405.91 - Total
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> OTHER (See Summary Highlights) <input checked="" type="checkbox"/> SUPPORTING DOCUMENTS	DATE: December 21, 2016
SUMMARY HIGHLIGHTS: This Agenda item provides for the repair of Jackson Hall (building 96) which was damaged during the June 2016 wind storm. This building is located at the intersection of Eagle Drive and Flessner Avenue and had the northwest section of metal siding torn away from the building's frame. The general condition of the high bay area is good and this project will enclose and protect that portion of the building. This project was assembled by Gorski Reifsteck Architects and was advertised in early November. Bids were received at 2:00pm on December 14, 2016. Five (5) bids were submitted and a copy of the bid tabulation and the Architect's letter of recommendation is attached for your reference. Schomburg and Schomburg provided the lowest responsive Base Bid in the amount of \$29,905.91. A contingency fund of \$1,500.00 is requested to address any additional issues that may arise. An insurance payment has been received which will fund this repair work.	
RECOMMENDED ACTION: Authorize the award of a contract with Schomburg and Schomburg in the amount of \$29,905.91 and authorize a contingency fund in the amount of \$1,500.00 for the repair of the northwest corner of Jackson Hall.	
DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E. 	VILLAGE ADMINISTRATOR:
AGENDA PAGE NUMBER:	

Bid Number:	201660
Bid Title:	Building 96 - Siding Replacement
Category:	Invitation for Bid (IFB)
Status:	Closed

Description:

ADVERTISEMENT FOR BIDS

The Village of Rantoul invites submission of sealed bids for metal panel siding replacement at Building 96 located at 906 Eagle Drive, Rantoul, IL. Bids are due at the Rantoul Municipal Building before 2:00 pm on the 14th day of December 2016, after which the bids will be opened and read aloud publicly.

Project Description: Replace missing and/or loose or damaged metal panel siding and trim with new metal panel siding to match existing. Work shall minimally include providing metal panel siding, including trims, corners, terminations, and all other accessory items required to enclose the existing building to a weathertight condition. Metal siding shall match existing siding color, profile, material, and finish.

Hard copies of the Bid Documents may be obtained from Gorski Reifsteck Architects by calling 217-351-4100. Electronic documents may be obtained free of charge through the following website:

<https://gr-arch.sharefile.com/i/ia17bc80fccb418d9>

END OF NOTICE

Publication Date/Time:

10/28/2016 12:00 AM

Closing Date/Time:

12/14/2016 2:00 PM

[Return To Main Bid Postings Page](#)



GORSKI REIFSTECK
ARCHITECTURE • CONSTRUCTION MANAGEMENT • INTERIORS

December 20, 2016

Mr. Eric Vences, Airport Manager
Village of Rantoul
6 Aviation Center Drive
Rantoul, IL 61866

Re: Bid Results and Recommendations
Rantoul Building 96 Siding Replacement
GRA Project No. 201660

Dear Mr. Vences:

Bids were received Wednesday December 14, 2016 for the Rantoul Building 96 Siding Replacement project. Five (5) bids from General Contractors were received, opened, and read aloud (please see attached bid tabulation sheet). We have notified all bidders of the results. The lowest apparently successful bidder is as follows:

Schomburg & Schomburg Construction, Inc.	General Contract	\$29,905.91
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The average of the bids received was \$50,243, or approximately 40% higher than the lowest bid. We have discussed the bid results and the scope of the project work with Schomburg & Schomburg Construction, Inc., and they confirmed that they are satisfied with their bid amount. They've indicated that they have reviewed the site and the construction documents, discussed all items which generated contractor questions during the bidding process, and have acknowledged all addenda. They explained that they are very familiar with this type of work and understand what will be required. They indicated on their Bid Form that they will be able to complete the work in forty-five days, which in our opinion seems to be a reasonable timeframe for the scope of work involved once approvals of shop drawings and purchase orders are made. It is our opinion after discussing the work with Schomburg & Schomburg that the bidding documents were sufficient for providing a competitive bid.

After our discussion of the project work we believe that Schomburg & Schomburg Construction, Inc. understands the scope of work and are ready to proceed when authorized. Gorski Reifsteck Architects recommends that Schomburg & Schomburg Construction, Inc. be awarded the contract for this project work.

Respectfully submitted,

Chris Bieser, Project Manager
Gorski Reifsteck Architects

Attachments: Bid Tabulation Sheet,
Bid Form – Schomburg & Schomburg Construction

Bid Form:

DATE: 12/14/2016 (BIDDER TO ENTER DATE)

SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

Bidder's Full Name Schomburg & Schomburg Construction, Inc.
Address 923 N. Collett St.
City, State, Zip Danville, IL 61832
Phone Number 217-442-3002
Email: projects@schomburginc.com

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Project Description prepared by Gorski Reifsteck Architects for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

Twenty-NINE Thousand nine hundred five dollars dollars
(\$ 29,905.91), in lawful money of the United States of America. and ninety-one cents

All applicable federal taxes are excluded and State of Illinois taxes are excluded from the Bid Sum.

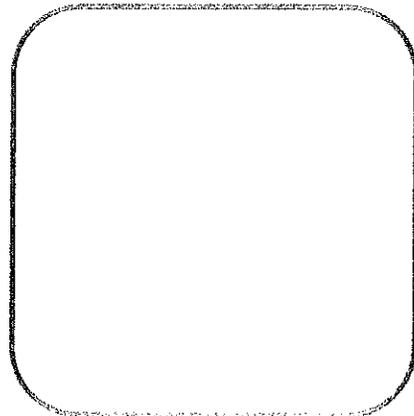
Contract time: If this Bid is accepted, we will complete the work in 45 (BIDDERS TO ENTER DAYS) working days from the Notice to Proceed.

BID FORM SIGNATURE(S)
The Corporate Seal of

Schomburg & Schomburg Construction, Inc.
(Bidder - print the full name of your firm)

Was hereunto affixed in the presence of:

John Buesing, President
(Authorized signing officer, Title)
(Seal)
Wally P... ..
(Authorized signing officer, Title)



END OF BID FORM



Rantoul Building 96 Siding Replacement

Bid Opening: Rantoul Municipal Building
12/14/2016
2:00pm

Project # 201660

Bidder's Name	Bid Security / Check Number	Check Date - Affirmative	Check Date - Non-affirmative	Addenda Received		Base Bid	Alt Bid 1	Alt Bid 2	Alt Bid 3	Total Bid
				#1 12/6/16	#2 12/12/16					
1 Broeren Russo Builders, Inc.	N/A			Yes	Yes	\$72,000.00	\$	\$	\$	\$72,000.00
2 Roessler Construction & Contracting, Inc.	N/A			Yes	Yes	\$62,426.00	\$	\$	\$	\$62,426.00
3 CAD CONSTRUCTION INC.	N/A			N/A	N/A	\$41,985.00	\$	\$	\$	\$41,985.00
4 Schomburg & Schomburg Construction, Inc.	N/A			Yes	Yes	\$29,905.91	\$	\$	\$	\$29,905.91
5 King-Lar Company	N/A			Yes	N/A	\$44,900.00	\$	\$	\$	\$44,900.00
6							\$	\$	\$	\$0.00
7							\$	\$	\$	\$0.00
8							\$	\$	\$	\$0.00
9							\$	\$	\$	\$0.00
10							\$	\$	\$	\$0.00
11							\$	\$	\$	\$0.00
12							\$	\$	\$	\$0.00
13							\$	\$	\$	\$0.00
14							\$	\$	\$	\$0.00
15							\$	\$	\$	\$0.00
16							\$	\$	\$	\$0.00
17							\$	\$	\$	\$0.00
18							\$	\$	\$	\$0.00
19							\$	\$	\$	\$0.00
20							\$	\$	\$	\$0.00

I hereby do certify that the bids submitted by the bidders whose names are recorded above were opened, read and recorded at the place and time specified in the bid information.

Architect/Engineer

