

INVITATION FOR BID

Bid #VRNTL-14-B-07, for

“Sale of Surplus Material - Scrap Metals, Scrap Copper Wire, and Scrap Aluminum Wire”

THE VILLAGE OF RANTOUL, ILLINOIS, will receive separate sealed bids for the sale of the surplus material of “Scrap Metals”, “Scrap Copper Wire”, and “Scrap Aluminum Wire.”

Bids will be received until closing time of **1:30 P.M.** prevailing time on **April 30, 2014** at the Rantoul Municipal Building, 333 South Tanner Street, Rantoul, Illinois. Any Bid received after the closing time will not be considered and will be returned unopened. Bids submitted by mail should be identified on the outside of the envelope as a bid for **“Sale of Surplus Material - Scrap Metals, Bid #VRNTL-14-B-07 Part #1”**, and/or the **“Sale of Surplus Material - Scrap Copper Wire, Bid #VRNTL-14-B-07 Part #2”**, and/or the **“Sale of Surplus Material - Scrap Aluminum Wire, Bid #VRNTL-14-B-07 Part #3”** and should be addressed to:

Scot Brandon, Comptroller
Village of Rantoul
P.O. Box 38
333 S. Tanner St.
Rantoul, Illinois 61866

The Invitation for Bid (IFB) is available through the Village of Rantoul web site at <http://www.village.rantoul.il.us/Bids.aspx> or at the Rantoul Municipal Building, 333 South Tanner Street, Rantoul, Illinois.

A **pre-bid inspection** of the locations and the identification of the materials will be conducted on Wednesday, April 23, 2014. The meeting will occur at 10:00 A.M. and originate at the Rantoul Public Works Warehouse (Building 729), 621 Cook Street, Rantoul, Illinois.

The contract to be entered into shall be conditioned as provided by law.

The Village of Rantoul, Illinois, reserves the right to reject any or all bids and to waive any informalities. No Bid shall be withdrawn after the opening of bids without consent of the Village of Rantoul, Illinois, for a period of sixty (60) days.

VILLAGE OF RANTOUL

Dated: April 11, 2014

By:

Scot Brandon
Comptroller

INFORMATION FOR BIDDERS

The Village of Rantoul has the following surplus property of "Scrap Metals", "Scrap Copper Wire" and "Scrap Aluminum Wire" For Sale.

General Requirements

The Village of Rantoul is seeking separate bids from vendors to purchase surplus scrap wire (copper & aluminum), metal, cast iron and electric motors that become available or are being stored at various locations within the Village. This scrap material purchase program can be viewed prior to bid by attending a pre-bid inspection to be conducted on Wednesday, April 23, 2014. The meeting will occur at 10:00 A.M. and originate at the Rantoul Public Works Warehouse (Building 729), 621 Cook Street, Rantoul, Illinois.

Project Time Frame

The successful Bidder will agree to furnish a minimum of one (1) trailer/bin for scrap metals, one (1) trailer/bin for scrap copper wire, and/or one (1) trailer/bin for scrap aluminum wire on at a designated location within the Village (typically the Rantoul Public Works Warehouse) continually through the end of the contract. The contract would expire at 4:30 P. M. on **April 30, 2016**.

Bidder agrees to hold his or her bid open for 60 days after the bid opening date.

Location of Surplus Materials

The Bidder agrees to perform all work for the purchase, loading, removal and taking possession of the scrap material at the following sites:

1. Rantoul Public Works Warehouse, (Building 729), 621 Cook Street,
2. Other sites as determined.

Additional Information

Any vendor may also be invited to submit more detailed information, to make oral presentations, or both. The Village may make reasonable investigation deemed necessary and proper to determine the ability of the vendor to provide the removal of surplus material and provide guaranteed payment. The vendor shall furnish to the Village all information for this purpose that may be reasonably requested. The Village reserves the right to accept or reject any or all Bid proposals, or any part thereof, received from any vendor in connection with the request for Bids for any reason.

During the last contract period, approximately 2,540 pounds of copper, 5,160 pounds of aluminum and 31,140 pounds of scrap metal have been recycled.

All material will be weighed in the presence of the Village of Rantoul prior to the trailer / container leaving the facility. The Village will then invoice the successful bidder based on the quantity (weight) and classification of scrap material, plus a twenty-five dollar (\$25.00) administration fee for each invoice.

Bids will be received until closing time of **1:30 P.M.** prevailing time on **April 30, 2016** at the Rantoul Municipal Building, 333 South Tanner Street, Rantoul, Illinois.

Insurance Requirements

Before any material is removed, Proof of Insurance shall be submitted by the successful Bidder/Vendor to the Village of Rantoul, showing minimum insurance for the Bidder/Vendor in the following amounts:

Bodily Injury and Property Damage Liability Insurance -

- a. Comprehensive Bodily Injury Liability Insurance in an amount not less than \$250,000 for injuries, including accidental death to any one person; and, subject to the same limit for each person, in an amount not less than \$500,000 on account of one accident.
- b. Property Damage Insurance in an amount not less than \$250,000.

Requesting Agency

This request for Bid is available at and made by the Village of Rantoul, Champaign County, Illinois, having its principal office located in the Municipal Building, 333 S. Tanner Street, Rantoul, Illinois 61866. This information can also be found at:

<http://www.myrantoul.com/government/purchasing/index.html>

All questions about the process and procedure may be directed to Scot Brandon by e-mail at sbrandon@myrantoul.com or by telephone at (217) 892-6828. All questions related to the substance of the Bid shall be submitted to Greg Hazel (g-hazel@myrantoul.com) in writing (either by e-mail or U.S. Mail). All such substantive questions shall be answered by email to all known participants.

BID FORM

Bid submitted by _____ (hereinafter called the "BIDDER"), organized and existing under the laws of the State of _____, doing business as a _____
(Individual, Partnership or Corporation)

To the Village of Rantoul, Illinois (hereinafter called the "VILLAGE").

Information for Bidders:

In compliance with the Request for Bid, the **Bidder** hereby offers to purchase, load, remove and take possession of the scrap metals and wire at specified locations in Rantoul, **beginning with award at the May 2014 Village of Rantoul Board Meeting (May 8, 2014) through 4:30 P. M. April 30, 2014**, at the stated per pound price of weighed scrap metals and wire. The material will be weighed at a local certified weigh station selected by the Village of Rantoul. The successful vendor will be responsible for any expense associated with weighing the material. Once the material weight is verified by a representative of the Village of Rantoul, the vendor will pay the unit price per pound as stated on the bid form.

By submission of this Bid, the undersigned certifies, and in the case of a joint Bid, each party thereto certifies as to his or her own organization, that in connection with the bid:

- a. The purchase price in the bid have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other BIDDER or with any competitor;
- b. Unless otherwise required by law, the prices which have been quoted in the BID have not knowingly been disclosed by the BIDDER prior to opening, directly or indirectly to any other BIDDER or to any competitor; and,
- c. No attempt has been made or will be made by the BIDDER to induce any other person or firm to submit or not to submit a BID for the purpose of restricting competition.
- d. He or she is the person in the BIDDER'S organization responsible within that organization for the decision as to the prices being bid and shall also certify that he has not participated, and will not participate, in any action contrary to Paragraph "a" through "c" above.
- e. He or she is not the person in the BIDDER'S organization responsible within that organization for the decision as to the prices being proposed but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to Paragraphs "a" through "c", above, and as their agent shall so certify; and shall also certify that he has not participated, and will not participate in action contrary to Paragraphs "a" through "c" above.

BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDA:

<u>Addenda No.</u>	<u>Date</u>	<u>Signature</u>
_____	_____	
_____	_____	
_____	_____	

Note: Failure to acknowledge any Addendum shall be considered sufficient cause for rejection of your bid.

BIDDER offers to purchase the facilities for the following **sums**. (Sales tax is not applicable. BIDS shall include all other applicable taxes and fees.)

PRICE PER POUND for SCRAP METALS
Bid #VRNTL-14-B-07 Part #1

Bid:

The Price Per Pound Bid for all personal property "Scrap Metals" is the amount of,

_____ Dollars and _____ Cents.
(in writing)

\$ _____
(in figures)

Respectfully submitted:

Vendor Information:

VENDOR/ COMPANY NAME: _____

ADDRESS : _____

(Indicate whether a Corporation, Partnership or Private Enterprise:)

FEIN NUMBER _____

NAME OF REPRESENTATIVE *(Please Print)*: _____

TITLE OF REPRESENTATIVE: _____

SIGNATURE OF REPRESENTATIVE: _____

CONTACT PHONE # _____

FAX # _____

(SEAL - if BID is by a corporation)

Attest _____

Title _____

PRICE PER POUND for SCRAP COPPER WIRE

Bid #VRNTL-14-B-07 Part #2

Bid:

The Price per pound Bid for all personal property "Scrap Copper Wire" is the amount of

_____ Dollars and _____ Cents.
(in writing)

\$ _____
(in figures)

Respectfully submitted:

Vendor Information:

VENDOR/ COMPANY NAME: _____

ADDRESS : _____

(Indicate whether a Corporation, Partnership or Private Enterprise:)

FEIN NUMBER _____

NAME OF REPRESENTATIVE *(Please Print)*: _____

TITLE OF REPRESENTATIVE: _____

SIGNATURE OF REPRESENTATIVE: _____

CONTACT PHONE # _____

FAX # _____

(SEAL - if BID is by a corporation)

Attest _____

Title _____

PRICE PER POUND for SCRAP ALUMINUM WIRE

Bid #VRNTL-14-B-07 Part #3

Bid:

The Price Per Pound Bid for all personal property "Scrap Aluminum Wire" is the amount of,

_____ Dollars and _____ Cents.
(in writing)

\$ _____
(in figures)

Respectfully submitted:

Vendor Information:

VENDOR/ COMPANY NAME: _____

ADDRESS : _____

(Indicate whether a Corporation, Partnership or Private Enterprise:)

FEIN NUMBER _____

NAME OF REPRESENTATIVE *(Please Print)*: _____

TITLE OF REPRESENTATIVE: _____

SIGNATURE OF REPRESENTATIVE: _____

CONTACT PHONE # _____

FAX # _____

(SEAL - if BID is by a corporation)

Attest _____

Title _____

TO: Rantoul Press
Fax: (217) 893-9451

FROM: Scot Brandon

DATE: April 11, 2014

RE: Legal Ad

Please place the attached ad in your Wednesday, April 16th & 23rd, 2014 publication.

If you have any questions please call me at 892-6828.

R. R.

3-3357

537 N Ohio

TO: News Gazette
Legal Ads - Fax (217) 351-5336

FROM: Scot Brandon

DATE: April 11, 2014

Please place the attached ad in your Sunday, April 20, 2014 publication.

If you have any questions please call me at 892-6828.